



## **OUTLINE JOB DESCRIPTION**

**POST TITLE :** Teacher of KS2/3

**SALARY GRADE:** Standard Main Scale/UPS

**RESPONSIBLE TO:** The Headteacher

### **Principal responsibilities:**

- To plan and teach the KS2/3 curriculum to raise standards across the school in Years 5, 6, 7 and 8;
- To implement assessment, recording and reporting of pupil achievements to monitor pupil progress in accordance with national, school and department policy;
- To monitor and evaluate, contributing to the Subject Self Evaluation and Development Plan informing the School Self Evaluation and Development Plan;
- To participate with colleagues in ensuring that provision is made to facilitate cross-curricular links within the school (for example, contributing to the development of pupils' literacy, numeracy and ITC capability);
- To represent the school in liaison activities with the Royston School Academy Trust (RSAT) and Royston Area Schools Partnership (RASP) to develop practice;
- To undertake Continuing Professional Development appropriate to the role and to lead, where appropriate, staff development initiatives;
- To keep abreast of national and local developments with reference to curriculum subjects;
- To be a form teacher of an assigned form and to carry out related duties as set out in the Staff Handbook.

### **General Duties**

- a) To carry out a share of supervisory duties in accordance with the schedule set out in the Staff Handbook;
- b) To participate in appropriate meetings with colleagues and parents, related to the above duties.

**Notes:**

- I. The above responsibilities are subject to the general duties and responsibilities contained in the statement of *Conditions of Employment*.
- II. This job description allocates duties and responsibilities but does not direct the particular amount of time to be spent carrying them out, and no part of it may be so construed.
- III. This job description is not necessarily a comprehensive definition of the post. In general all teachers are required to carry out such other related duties and a responsibility at the school as may be reasonably allocated, as need arises, by the Headteacher.
- IV. This job description sets out the duties of the post and will be reviewed at least once a year. The Headteacher may vary the duties from time to time, in consultation with the post holder, without changing their general character or the level of responsibility entailed.
- V. This job description should be read in conjunction with the Statutory Requirements contained in the current version of the School Teachers' Pay and Conditions document and the expectations detailed in the Teachers' Standards document 2012.
- VI. The law requires this position to have an **enhanced** criminal background check. This is to protect children and vulnerable adults and to safeguard positions of trust. The position is therefore exempt from the Rehabilitation of Offenders Act. If your application is taken further you will be asked to declare details of any criminal record, even convictions that are 'spent' according to the act. If you are offered the post this information will be checked against Criminal Records Bureau files. You will be provided with full information at each stage.