



**ROYSIA MIDDLE SCHOOL, MEMBER OF
THE ROYSTON SCHOOLS ACADEMY TRUST**

Admissions Statement

Roysia School acts within the Admissions Policy determined by Hertfordshire Education Authority. The governing body is the admissions authority for Roysia Middle School, Royston Schools Academy Trust.

Roysia School is a 9-13 age mixed comprehensive middle school, covering school years 5-8, and is one of two middle schools serving Royston and its neighbouring villages.

The school became an academy in November 2011, in federation with its two partner schools The Greneway School and the Meridian Upper School, forming the Royston Schools Academy Trust.

Roysia holds joint specialist status in Maths and Computing with its partner schools.

The school's published admission number for 2018/19 is 90.

Roysia has admitted a two form entry annually in recent years. Most pupils come from the adjoining first school and the other 8 schools in the three-tier pyramid. The majority of children attending Roysia live in Hertfordshire but since we border the county of Cambridgeshire, we also admit children from the surrounding villages in Cambridgeshire.

When a parent wishes to transfer from another school, we ask them to meet with the Headteacher at their current school before we consider a transfer.

Since Royston has continued to grow over the years there have always been sufficient places in the two Royston middle schools for the transfer at the 9+ age group.

Admission rules for middle schools for the school year 2018-19:

Section 324 of the Education Act 1996 requires the governing bodies of all maintained schools to admit a child with a statement of special educational needs that names their school. Schools must also admit children with an EHC (Education, Health and Care) Plan that names the school.

Rule 1 Children looked after, and children who were looked after, but ceased to be so because they were adopted (or became subject to a child arrangement order or a special guardianship order).

Rule 2 Medical or Social: children for whom it can be demonstrated that they have a particular medical or social need to go to that specific school.

A panel of HCC officers will determine whether the evidence provided is sufficiently compelling to meet the requirements for this rule. The evidence must relate specifically to the school applied for under Rule 2 and must clearly demonstrate why it is the only school that can meet the child's needs.

Rule 3 Sibling: children at the school or linked school at the time of application. *This applies to years 5 to 7 in middle schools.*

Rule 4 Nearest: children for whom it is their nearest community or voluntary-controlled school or an own admitting school or academy using Hertfordshire County Council's admission rules.

Rule 5 Distance: children who live nearest to the school.

Children not considered under rule 4 will be considered under rule 5.

These rules are applied in the order they are printed above. If more children qualify under a particular rule than there are places available, a tiebreak will be used by applying the next rule to those children. Where there is a need for a tie-breaker where two different addresses measure the same distance from a school, in the case of a block of flats for example the lower door number will be deemed nearest as logically this will be on the ground floor and therefore closer. If there are two identical addresses of separate applicants, the tiebreak will be random. Every child entered onto the HCC admissions database has an individual random number assigned, between 1 and 1 million, against each preference school. When there is a need for a final tie break the random number is used to allocate the place, with the lowest number given priority.

Roysia Middle school will use the same definitions and measuring system as outlined in Hertfordshire County Council's admissions literature, "Under 11's Applying for a school place".

In Year Admissions

The school will remain part of the county council's coordinated In Year admissions scheme. Application forms can be accessed via www.hertsdirect.org/admissions or from the Customer Service Centre, 0300 123 4043. Parents should return the application form direct to the County Council (address on the form).

Continuing Interest

After places have been offered, Hertfordshire County Council will maintain a continuing interest (waiting) list for all community and voluntary controlled schools. A child's position on a CI list will be determined by the admission criteria outlined above and a child's place on the list can change as other children join or leave it. The County Council will contact parents/carers if a vacancy becomes available and it can be offered to a child. Continuing interest lists will be maintained for every year group until the end of the summer term. To retain a CI application after this time, parents must make an In Year application.

Fair Access

The school participates in the county council's Fair Access protocol and will admit children under this protocol before children on continuing interest and over the Published Admission Number (PAN) if required..

Twins

If a twin or multiple birth child is allocated the final place available, the school will also offer places to the other twin/multiple birth children.

Appeals

At transfer time parents wishing to appeal who applied on line should log into their online application and click on the link 'register an appeal '.For those who did not apply on line, please contact the Customer Service Centre on 0300 123 4043 to request an appeal pack.'

For in-year applications parents wishing to appeal should contact the school directly in the first instance.

Review

This statement was reviewed and agreed by the Governing body of Roysia Middle School on 21 February 2017.

Review date: February 2018