

1216.JH/ST/shd.ltp.KS3

5 September 2016

Headteacher: Miss Z J Linington

Dear Parents and Carers,

I hope that you have all enjoyed the summer break and that your children are ready to begin the new school year.

We wish to maintain high standards in work and behaviour and would greatly appreciate your support in helping the pupils to make a good start. Could you please support us by ensuring that your son or daughter always wears the correct school uniform (no make-up or jewellery please) and that they are properly equipped with basic stationery. Timetables have been issued today so the pupils know when they have PE and games, please ensure that your child has the appropriate kit in school on these days, even if they are injured as some form of participation will be expected.

The pupils also have their new diaries which form a key part of their daily routines and are used in lessons and to review progress throughout the year. We have invested a considerable amount of time and money in making these as useful as possible and would like to collect them at the end of summer term as a record of the year, so we would really appreciate your help in encouraging your child to keep these in good condition and use them sensibly. Please could you check and sign diaries regularly to ensure that you are aware of any tasks, notes or reminders written in them. The diaries also contain the 'Home school agreement' and some permission slips which we would ask you to read and sign by Wednesday 7 September.

May I also take this opportunity to remind you that pupils bringing mobile phones into school must hand them into the office on arrival and not collect them until they leave school, even if they are attending a club. Mobile phones must not be switched on whilst the pupils are on the school grounds. If you need to leave an important message for your child, you can of course do so by contacting the school office.

As always the new year brings fresh challenges in all areas of school life and we hope that your children will have a happy and successful time and take advantage of the many opportunities open to them. Please do not hesitate to contact us via diaries, email or phone if you have any concerns. In most cases the form tutor should be the first point of contact.

Contacts for the Key Stage 3 team are:

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Looking forward to a great year,

Mrs J Hitchcock  
Leader of KS3

