

1232. ZL/DU.par.cons

05 October 2016

Dear Parent/Carer

Roysia Middle School Burns Road Royston Hertfordshire SG8 5EQ
 T. 01763 241555 F. 01763 246928 E. admin.roysia@rsat.org.uk
www.roysia.herts.sch.uk

Headteacher: Miss Z J Linington

Parent/Carer Consultation Evenings

Our parent/carers consultation evenings for this term will be on Monday 17 October and Wednesday 19 October 2016. You will be allocated a 10 minute appointment to hear how your child has settled into the new year.

There will also be a School Governor available in the dining room if parents wish to discuss any issues.

By completing and returning the slip below by **Thursday 13 October** you can secure an appointment with your child's class teacher to discuss his/her progress. This will be returned to you with confirmation of your consultation date and time.

We hope at least one of the two evenings will be convenient to you. If neither is, another appointment can usually be made by contacting the class teacher.

We can arrange meetings with individual subject teachers, should you feel this is necessary, after the consultation evenings.

If you anticipate any difficulties in accessing any part of the school please contact us in advance of your visit.

Please note that we will be displaying all lost property items on both evenings and would kindly request that you have a look and reclaim anything that belongs to your child.

Yours sincerely



Z J Linington
 Headteacher

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Parent/Carer Consultation - October 2016

Child's name Class.....	For school use only- confirmation of Date Time
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I would like to see

On

Monday 17 October between 6.00-8.00pm
Or
Wednesday 19 October between 4.00-6.00pm

PLEASE CIRCLE YOUR PREFERRED DAY AND TIME

Signed.....

Date

This reply slip will be returned to you to confirm your appointment

