

1254.ZL/ES

7 December 2016

Dear Parent/Carer

NEW SCHOOLS CLOSURE NOTIFICATION SYSTEM

All Hertfordshire schools have been signed up to a new schools closure notification system to advise parents of any situations whereby a school has to be closed. This could be due to inclement weather, boiler issues or a fire and so on. The system is being managed by a company called Everbridge, and all parents are encouraged to register for this service in order that you receive a text and/or e-mail advising of a school closure.

It is a very quick process to register and to do so you should press control then click on the link below:

member.everbridge.net/index/892807736725489

The link will direct you to the 'Signup' page where you should click on the "signup" button located at the top right hand side of the page on the grey strip, and from there follow the instructions. It should take no more than 5 minutes to register and you can edit your information at any time should you change your mobile or email address.

Each contact within the system can have 2 devices added for each communication type if you wish - this means that in addition to adding your own mobile number and email address, you could include details of a partner or grandparent in the registration process. They too would then receive any messages in relation to the school's closure. Alternatively, interested parties can register themselves separately.

If you have a child at more than one school you can register for those schools too in the same registration process by selecting all schools in which you have children.

Once you are signed up you will receive messages relating to the status of your child

We hope you will find this process very easy to manage but please contact us if you have any problems.

Yours sincerely



Z J Linington
Headteacher